

Inspection Scheduling Process

Step 1: Review the STR Fire and Life Safety Guidance form and comply with all requirements:
<https://www.vailgov.com/home/showpublisheddocument/3200/638016197153100000>

Step 2: Applicant must create a Vail Fire Community Connect profile using the following link: <https://www.communityconnect.io/info/co-vail>

For the instructions for this part, please go to:
<https://www.vailgov.com/home/showdocument?id=3356&t=638090332503930511>

Only after successfully completing the Community Connect Profile of the STR may the applicant schedule the inspection (step 4).

Step 3: Determine what Vail Fire response zone the STR is located in. Click on the following map link:
<https://tov.maps.arcgis.com/apps/webappviewer/index.html?id=8ad5d8df607f471f923bec3d42e6c809>

East Vail Area	-	Zone 1 – Inspected on Tuesdays
Main Vail Area	-	Zone 2 – Inspected on Wednesdays
West Vail Area	-	Zone 3 – Inspected on Thursdays

Step 4: Schedule the inspection based on the zone and calendar availability using the following link: <https://vailstrinspections.as.me/>

Step 5: The applicant must be present at the STR on the day of the inspection at least 15 minutes prior to the scheduled time. Plan for at least 30 minutes with a fire department representative. Verify that all necessary information and requirements are completed and are available for the fire department to review.

Step 6: Upon successful completion of all required information and the inspection passes, a STR Inspection Form will be emailed to applicant. If applicant fails the inspection, the fire department representative will provide instructions on how to schedule a reinspection.

Step 7: Upload your approved inspection form with your STR application and/or renewal at the licensing website: <https://vail.munirevs.com/>

Your STR must be reinspected every 3 years.

Additional Inspection Process Information

- Inspections are on a first availability basis per the calendar link.
- Inspections are not completed on recognized TOV holidays.
- Inspections must be scheduled at least 1 day in advance by 2 pm.
- If you are unable to schedule the inspection due to no availability in your time frame, please keep in mind that an inspection is only required once every 3 years and may be scheduled on a later date.
- If applicant fails to schedule an inspection within the three-year period, the applicant will need to wait a minimum of 60 days and reapply that following year.
Should the inspection need to be canceled, notification of the cancelation needs to be made to the following address: shorttermrentals@vailgov.com and fireinsepctions@vailgov.com
Please note: A minimum of 72 hours of notice is required for cancelations.
- Failure to be present for the inspection will result in an immediate FAIL. If this happens, the applicant can reschedule after a 30 day wait period.
- If the Fire Department needs to cancel the inspection due to unforeseen circumstances, or other circumstances, a FD representative will contact the applicant and schedule at another time.
- If the STR changes ownership, a new inspection and Community Connect setup is required of the new STR owner.