



REQUEST FOR PROPOSALS

To Provide

Construction Services

For

TOWN OF VAIL FIBER LOOP CONSTRUCTION

June 8, 2023

Town of Vail
Information Technology Department
Vail, Colorado

REQUEST FOR PROPOSALS

by:

TOWN OF VAIL

IT DEPARTMENT

June 8, 2023

ADVERTISEMENT AND NOTICE OF INVITATION

Additional construction details and specifications, as well as the required agreement for:

**CONSTRUCTION SERVICES FOR TOWN OF VAIL FIBER
LOOP CONSTRUCTION PROJECT**

will be available on the Town of Vail ShareFile site. Access to the ShareFile site can be obtained by emailing TJ Johnson at tjohnson@vailgov.com. All responders who download the RFP must register with TJ Johnson at tjohnson@vailgov.com to be added to the consultant’s list and ShareFile system to receive future updates. Failure to do so may result in disqualification. All questions shall be directed to TJ Johnson at the above e-mail address by June 23, 2023 by 12:00 pm.

RESPONSE INFORMATION:

Proposals are due by **12:00 PM** local time..... **July 7, 2023**

Delivered to:

Town of Vail
IT Department
75 S. Frontage Rd. W.
Vail, Colorado 81657
Attn: TJ Johnson
tjohnson@vailgov.com

Pre-Bid Meeting **June 16, 2023**
RFP Questions deadline at **4:00 PM** local time..... **June 23, 2023**
Contract Award (Anticipated)..... **July 18, 2023**
Anticipated Project Start..... **August 2023**

Introduction

This project is being undertaken to install new primary underground conduit and fiber optic cable. An overall drawing of the project is included with the bid documents. A full construction drawing set will be provided to the successful proposal. The project is located all within the Town of Vail, Eagle County, Colorado. Location map is provided on the construction drawings. **A pre-bid meeting will be held on June 16, 2023, at 11:00 am MDT. All work must be completed no later than December 1, 2023.**

Background

The Town of Vail established an extensive fiber infrastructure in the years leading up to the 2015 World Ski Championships. During that process, the focus was to provide exceptional connectivity by providing a fiber system to support cellular and other wireless communications. As the reliance on the internet and other online services has increased, the criticality of this infrastructure cannot be overstated. The town has therefore determined that providing redundant fiber paths to our critical networking locations is an important investment.

Scope of Services

The Town of Vail, Colorado is requesting bids to provide all labor, equipment, and material (via separate bid) necessary for the installation of approximately 23,600 FEET of conduit via directional bore and or vibratory plow, 24 Handholes, installation of approximately 32,000 FEET of fiber optic cable, either blown into new conduit or pulled through existing conduits, and 312 fusion splices at 9 locations. Conduit will include FuturePath 7 Cell HDPE installed via directional boring, and Microduct HDPE installed via vibratory plow. Cable, equipment, conduit, handholes, tracer wire, etc. will all be provided by the Town of Vail and can be bid on separately from this RFP.

Required Submittal

The bidder must provide the following information with respect to the RFP submittal. One (1) electronic copy (Format: PDF) is required to be submitted by **12:00 PM July 7, 2023** to tjohnson@vailgov.com

Your qualification submittal should include the following information:

- A. Cover sheet: The cover sheet shall list the name of the Consultant with names, email addresses and phone numbers of persons who may be contacted to answer questions. Also, the cover sheet shall state who prepared the submittal and how that person(s) can be reached.
- B. Professional resume stating qualifications to provide the services described herein. Include number of years in business, number of employees, location of office or offices, names of principals or employees who will complete the services. All proposed sub-consultants to be used for this contract must be listed and must provide the information addressed above.
- C. Experience with similar projects
 - i. Project Name and Brief Description

- ii. Project Location
- iii. Project Budget
- iv. Date of Completion

- D. References (three minimum) must be provided identifying each client, a contact person and the client's mailing address and telephone number for similar projects done by the personnel to be involved in these projects.
- E. Specify personnel assigned by name, position, specific office location, and commitment of time to the Project. Attach resumes of assigned personnel.
- F. Approach: Description of the approach to the project, noting project understanding, unique challenges, assessments, and project interpretation. Include intended deliverables, meetings, estimated milestone completion schedule and other project related information.
- G. References: Provide contact information for relevant contracts with other municipalities within the past 3 years where similar services have been performed.
- H. Fee Schedule: Fee: Provide a total cost of proposal along with estimated time and cost of personnel assigned to the project. Proposal costs shall be broken down by necessary tasks and hours and total cost summarized for effort to complete all tasks in the scope of work.
- I. Schedule: Provide a proposed project schedule identifying key tasks and milestone dates and their associated duration.
- J. Any reservations, conditions or constraints related to the request for proposals
- K. Attached is the Town of Vail Standard Professional Services agreement.

General Information

Limitations and Award

This RFP does not commit the Town of Vail to award or contract, nor to pay any costs incurred, in the preparation and submission of proposals in anticipation of a contract. The Town of Vail reserves the right to shortlist or select one firm from qualified submitters to pursue construction services. The town may reject all or any submittal received as a result of this request, to negotiate with all qualified sources, or to cancel all or part of the RFP. The Town of Vail may negotiate a contract with the first priority firm. If negotiations cannot be successfully completed with the first priority firm, negotiations will be formally terminated and may be initiated with the second most qualified firm and, likewise, with the remaining firms.

Selection

Initial evaluation will be based upon the qualifications of the applicant. The Town of Vail reserves the right to waive interviews, and to make its final shortlist selection based solely upon the qualification statements.

Equal Employment Opportunity

The selected construction team will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin.

Contract Phasing

Proposed tasks within this RFP may be eliminated or expanded by the Town of Vail at any time due to the progression and sequencing of the scope of work.

Insurance Requirements

The submitting firms if selected as the design Contractor shall obtain and maintain in force for the term of this Agreement the following insurance coverages. Certificates of insurance evidencing such coverages shall be furnished to the Town at the time of signing this Agreement. Prior to cancellation of, or material change in, any requisite policy, thirty (30) days written notice shall be given to the Town through its risk manager. All automobile liability and general liability policies shall include the Town as an additional named insured by policy endorsement. In order for a firm to be qualified, it must acknowledge the ability to secure the following:

1. Automobile Liability (including owned, non-owned, and hired) in an amount not less than one million dollars (\$1,000,000) each occurrence and not less than two million dollars (\$2,000,000) general aggregate.
2. Worker's compensation and employer liability in accordance with the Worker's Compensation Act of the State of Colorado for employees doing work in Colorado in accordance with this Agreement and with limits in an amount not less than five hundred thousand dollars (\$500,000) each accident and not less than one million dollars disease-policy limit and not less than one million dollars disease- each employee.
3. Comprehensive General Liability (including personal injury) in an amount not less than one million dollars (\$1,000,000) per each occurrence and not less than two million dollars (\$2,000,000) in the aggregate.
4. Professional errors and admission liability insurance in an amount not less than one million dollars (\$1,000,000) each claim and not less than two million dollars (\$2,000,000) in the aggregate.