

To Register for Town Council Virtual Meeting for Public Input via Computer, iPad, Laptop, ect.

1. Please go to our website: www.vailgov.com

2. The below page will be brought up in your browser:



3. Click on the link to register for public comment

The screenshot shows the Town of Vail website interface. At the top, there is a blue navigation bar with the Town of Vail logo and the tagline "North America's Premier International Resort Community". The navigation menu includes links for HOME, GOVERNMENT, COMMUNITY, DEPARTMENTS, VISITING, CONTACT, and COVID-19. Below the navigation bar is a large hero image of a kayaker in a red kayak navigating a river under a stone bridge. To the right of the hero image is a text box that reads "Welcome to the Town of Vail" and "North America's Premier International Mountain Resort Community". Below the hero image is a banner for a "TOWN COUNCIL VIRTUAL MEETING" with the text "CLICK HERE TO REGISTER AND PROVIDE PUBLIC COMMENT". A red arrow points to the "CLICK HERE" text. Below the banner are six service tiles: COUNCIL MEETINGS, JOB OPENINGS, REC & ACTIVITIES, BUS & PARKING, I WANT TO..., and ONLINE SERVICES.

4. The following page will come up:

Vail Town Council Meetings

Public meetings of the Vail Town Council are held the first and third Tuesdays of the month. Meetings begin in the afternoon followed by an evening business meeting beginning at 6pm.

See Instructions Below to Sign-Up and Provide Public Input at Town Council Meetings:

To provide public input to the Town Council prior to any meeting, please email publicinput.vailtowncouncil@vailgov.com. Emails will be accepted until noon on the day of the meeting.

Register Here for Tuesday Afternoon Town Council Meeting

Register Here for Tuesday Evening Town Council Meeting .

CLICK HERE



5. Click on the appropriate meeting you would like to register for

6. The below page will be brought up:

Webinar Registration

[f](#) [t](#) [in](#) [e](#)

Topic: October 6, 2020 Town Council Afternoon Meeting
Description: October 6, 2020 Town Council Afternoon Meeting
Time: Oct 6, 2020 01:00 PM in Mountain Time (US and Canada)

* Required information

First Name *

Last Name *

Email Address *


Confirm Email Address *

Phone *

Register

7. Please fill out the required fields and then click on the “Register” button:

Webinar Registration



Topic October 6, 2020 Town Council Afternoon Meeting

Description October 6, 2020 Town Council Afternoon Meeting

Time Oct 6, 2020 01:00 PM in Mountain Time (US and Canada)


* Required information

First Name * Last Name *

Email Address * Confirm Email Address *

Phone *

CLICK HERE




8. Once you have registered, the below page will confirm your registration and provide you with a link to the appropriate meeting:

Webinar Registration Approved

Topic October 6, 2020 Town Council Afternoon Meeting

Description October 6, 2020 Town Council Afternoon Meeting

Time Oct 6, 2020 01:00 PM in Mountain Time (US and Canada)

 [Add to calendar](#)

Webinar ID 831 2435 6480


To Join the Webinar

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join. https://us02web.zoom.us/j/83124356480?tk=qqHExZOc5jtUs2OBySUGlgJkBHtmK0yo5Je5IMCxUaw.DQIAAAATWpkFgBZtOFB22Z3JOa1RnRzNZN2RtRKVyeIVBAAA&uuiid=WN_TY2SZJcATmOOuFkg95g47g

9. To access the meeting you registered for, click on the below link at the appropriate time to join:

Webinar Registration Approved

Topic October 6, 2020 Town Council Afternoon Meeting
Description October 6, 2020 Town Council Afternoon Meeting
Time Oct 6, 2020 01:00 PM in Mountain Time (US and Canada)
 [Add to calendar](#) ▾
Webinar ID 831 2435 6480

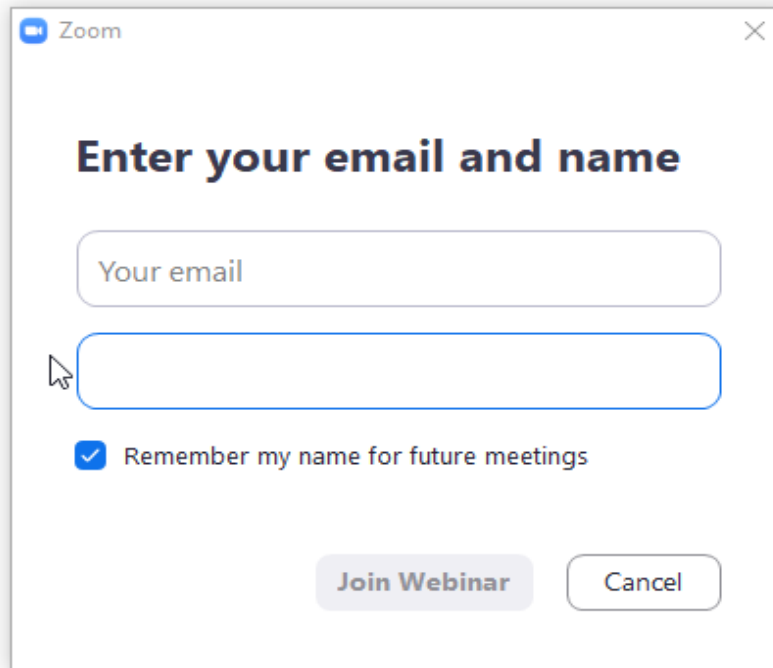
To Join the Webinar

Join from a PC, Mac, iPad, iPhone or Android device:



Please click this URL to join. https://us02web.zoom.us/j/83124356480?tk=goHExZOcSjtUs2OjSUGlqJkBHTmK0yoSJe5IMCxUaw.DQIAAAATWpkFgBZtOFB2Z3JOa1RnRzNZN2RtRkVyeIVBAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA&uuiid=WN_TY2SZJcATmO0uFkg9Sg47g

10. Below is the screen that will pop up after clicking on the above link:

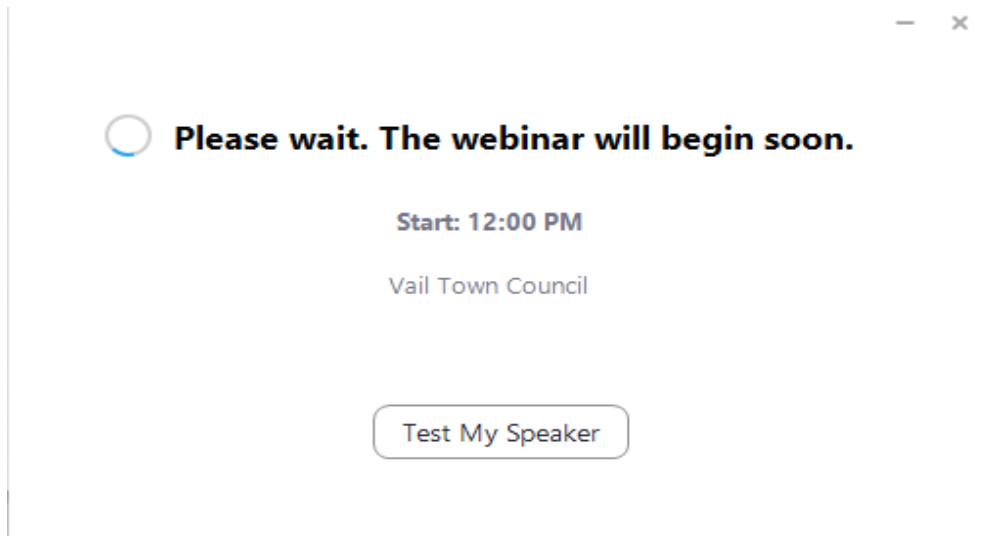


The image shows a Zoom webinar registration window. At the top left is the Zoom logo and a close button. The main heading is "Enter your email and name". Below this are two input fields: "Your email" and a blank field for a name. A mouse cursor is positioned over the name field. Below the name field is a checked checkbox labeled "Remember my name for future meetings". At the bottom are two buttons: "Join Webinar" and "Cancel".

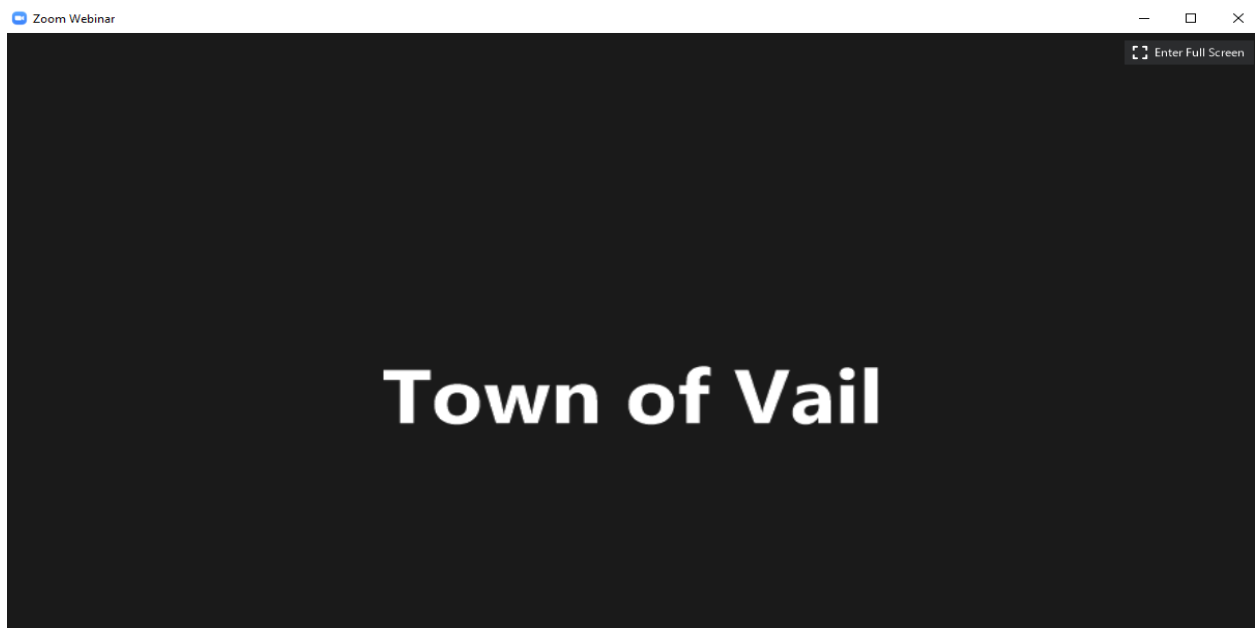
*Please fill out the appropriate information. The “Join Webinar” link will light up blue.

11. click “Join Webinar”

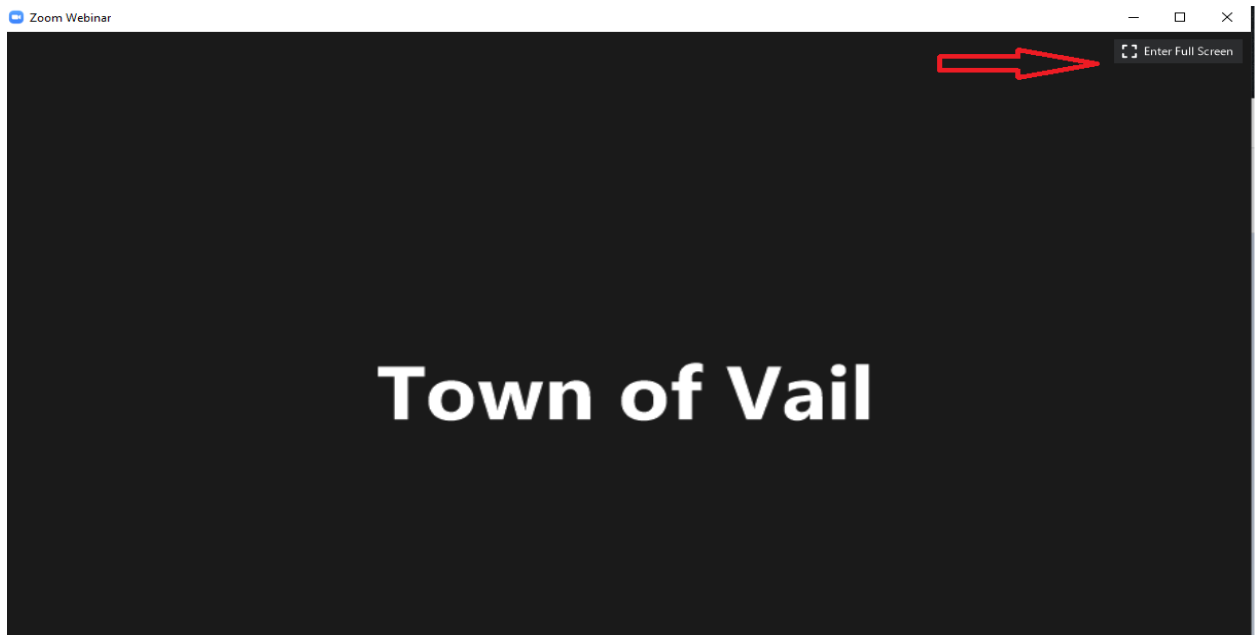
12. The below screen will appear once you are registered:



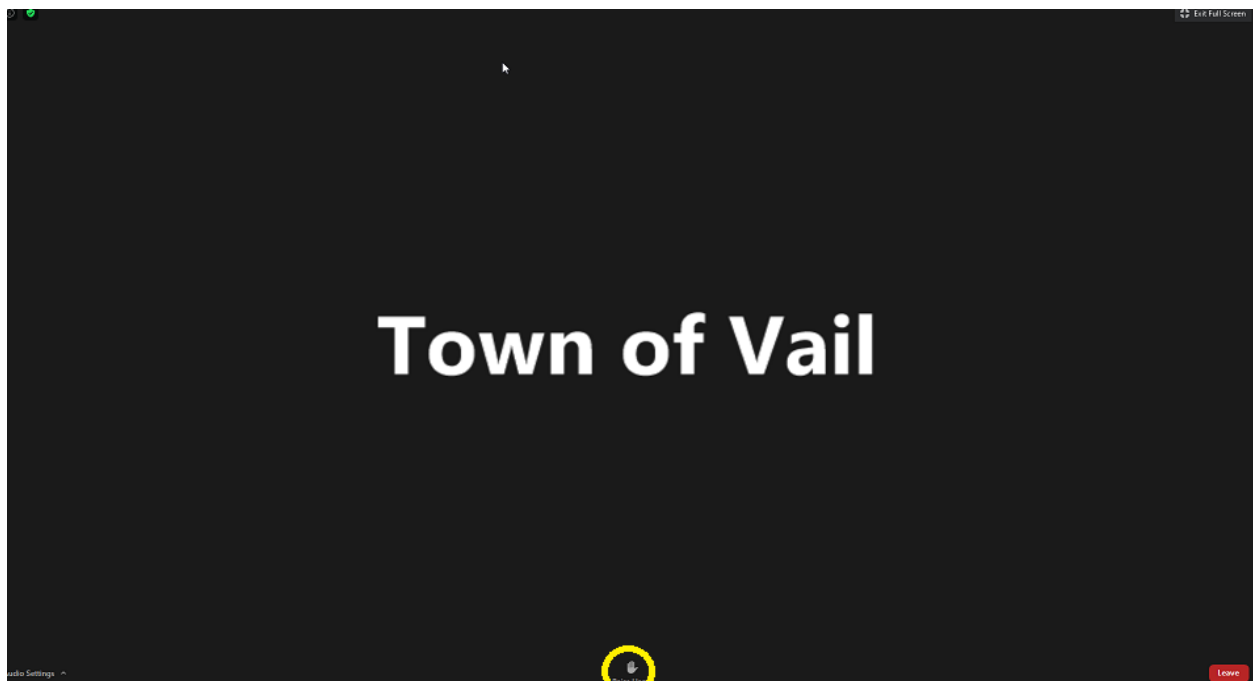
13. Once the host admits you into the meeting as an attendee, the following screen will show up:



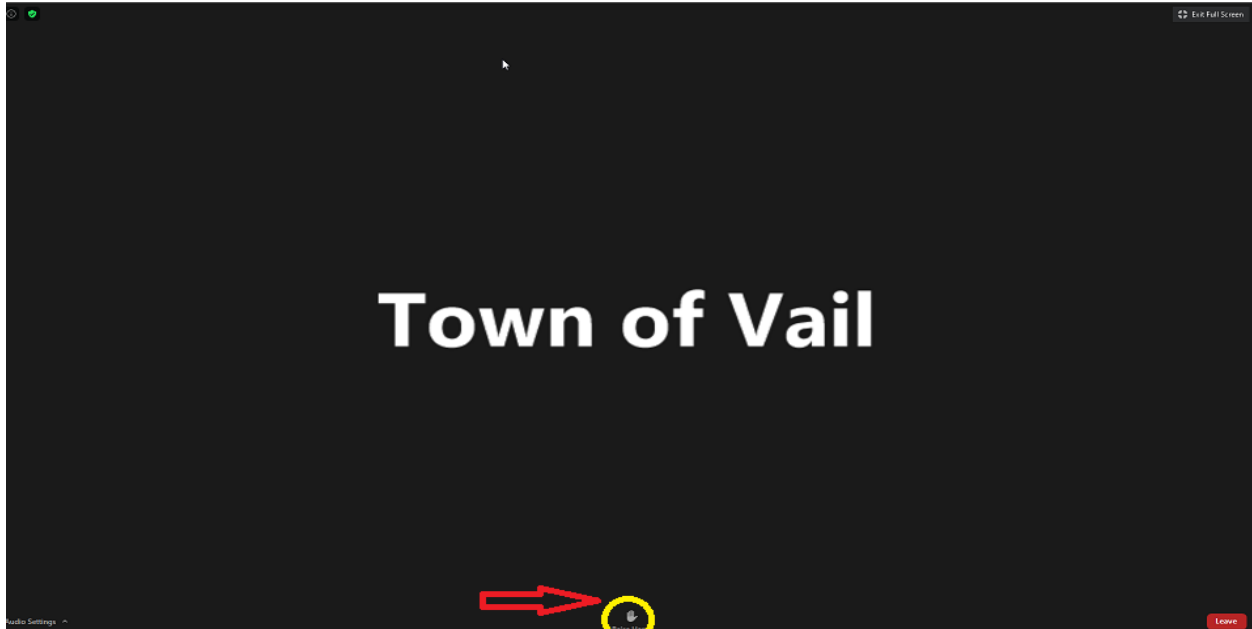
14. In the right-hand corner of the screen, you will see a “enter full screen” link. Click that.



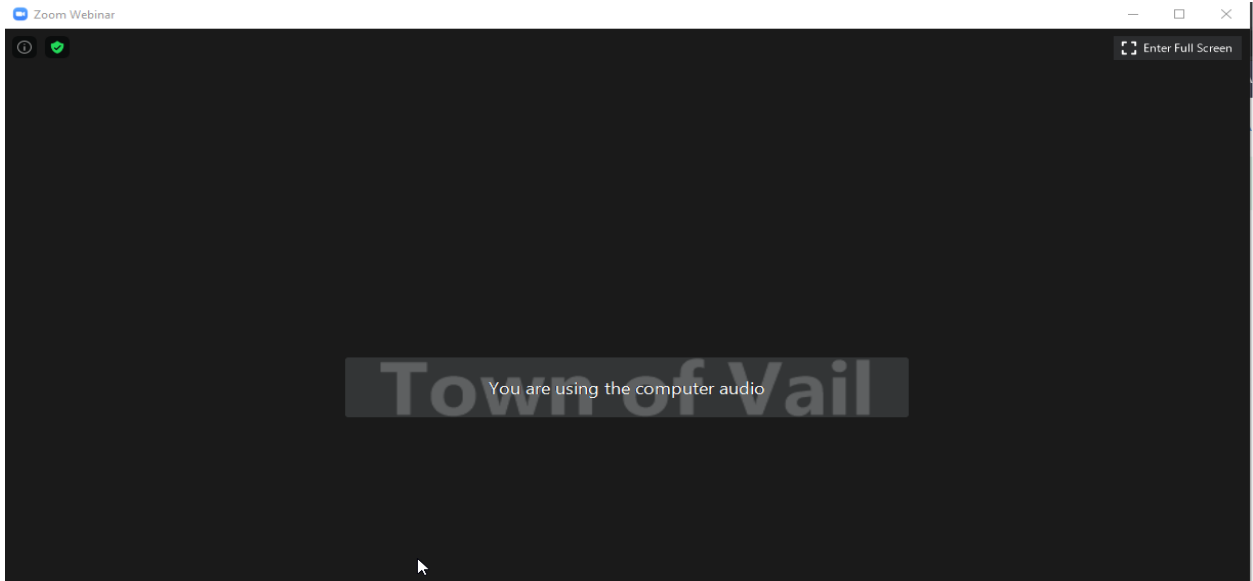
15. Once you enter the full screen mode, you will see a small hand in the middle of the bottom of the screen



16. To let the host know you have a comment or would like to address the Council Members, you will need to click on the hand in the middle of the bottom of the screen, (as shown below):



17. Once the host has accepted your raised hand and it is your turn to address council, the host will announce your name, enable your audio/video options and will ask you to state your name and address for the public record. The below screen is what you will see when your audio/visual has been enabled:



18. Once you are finished addressing council, the host will then disable your audio/visual, move you back to an attendee and move on to the next raised hand.